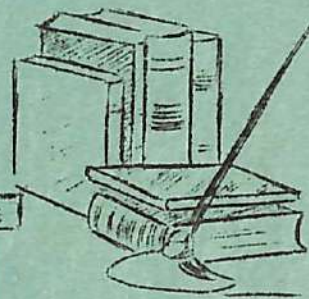


ANNUAL REPORT



of the
Board of
Public School Trustees
of the Township School Area

of
SANDWICH · SOUTH

1952

Board of Public School Trustees

Kenneth MacKenzie	Chairman	Maidstone, Ont.
Henry Hartley	Vice-Chairman	R. R. # 1, Maidstone, Ont.
Arnold Axcell		R. R. # 1, Maidstone, Ont.
Bruce Banwell		Oldcastle, Ont.
Wilfred Snyder		R. R. # 3, Maidstone, Ont.
Secretary-Treasurer	Miss E. R. Campbell	
	16 Ellis St. E., Apt. 10	
	Windsor, Ontario.	

Teaching Staff

School No. I	Senior	Mrs. Catherine Bies	(spring term)
		Mrs. Edith Metcalfe	(fall term)
	Junior	Miss Raymonde Lanoue	
School No. II		Mr. Milton Elford	(spring term)
		Mr. Fred E. Wilson	(fall term)
School No. IV		Mrs. Verna M. Barnett	
School No. V		Mrs. Margaret Barry	
School No. VI	Senior	Mrs. Estella Holden	
	Junior	Mr. Harry Knapper	(spring term)
		Mrs. Margaret Snelling	(fall term)
School No. X		Mrs. Mary Lonsway	(spring term)
		Miss Anne Wiebe	(fall term)
	Art Supervisor	Mrs. Edith Shearer	
	Music Supervisor	Miss Agnes Hartley	
	Supply Teacher	Mrs. Isabelle O'Neil	

Janitorial Staff

School No. I	Mr. R. E. Hodgins
School No. II	Miss Jennine St. Louis
School No. IV	Mr. Charles Grainger
School No. V	Mrs. A. Axcell
School No. VI	Miss Janet Herdman
School No. X	Mrs. Gilbert O'Neil

Health Services

School Nurse	Miss Anna L. Boyle
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Handymen

Mr. R. E. Hodgins	Schools I and II
Mr. Wm. Seamer	Schools IV, V, VI, and X

The Board of SANDWICH SOUTH has twenty persons on its permanent payroll who are engaged in teaching your children, protecting their health, maintaining and repairing your schools, and administering the business of the Area.

The Board annually spends in the neighbourhood of \$35,000 for the maintenance of your schools and the instruction of your children.

Where does this money come from?

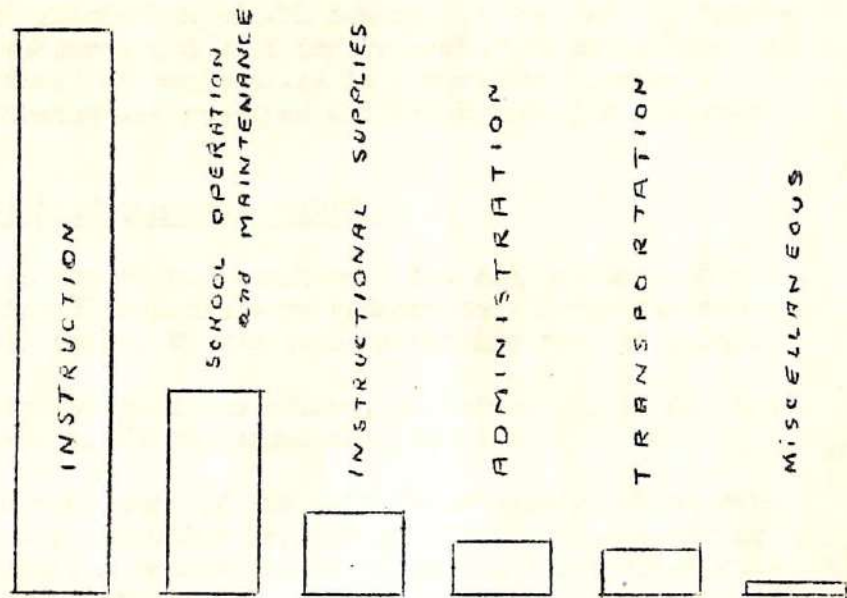
How is it spent?



Where
it
comes
from;

1. Provincial Government Grants
2. Revenues from Sandwich South Assessments
3. Revenues from assessments of neighbouring townships

How
it
is
spent:



Instruction	58%	Teachers' salaries
School Operation and Maintenance	21%	Salaries paid to janitors, handymen Light, fuel, water rates Repairs, redecorating, cleaning supplies
Instructional Supplies	8	Text books, work books, reference books, Pencils, erasers, ink, art supplies, maps, and the many other supplies used in the classrooms
Administration	6	Salary of secretary-treasurer Mileage allowance paid to secretary-treasurer and board of trustees Telephone, telegraph, express charges, ad- vertising expenses, bank charges, postage, printing, stationery, etc.
Transportation	5	Expense of transporting pupils from schools which are overcrowded to those which can accommodate extra students
Miscellaneous	2	Prizes, sports equipment, first aid supplies, capital expense for new installations

As soon as possible after the Christmas and New Year vacation each year, the Board makes a tour of inspection of all schools in the Area to determine what repairs are necessary, and what improvements are advisable. As a result of this inspection, the members are in a position to make recommendations when estimates are prepared and the budget for the year is drawn up.

REPAIRING and REDECORATING

The Board continued its policy of redecorating a few classrooms each year. Classrooms at No. I and No. II Schools were redecorated during the summer vacation, and the bungalow at No. VI received an outside coat of paint.

Extensive repairs were necessary to the chimney at School No. X, and the chimney of the bungalow at No. VI was completely rebuilt.

The handymen continued to take care of the many minor repairs which were necessary from week to week, including replacing light bulbs, repairing desks, fixing fences, replacing broken window panes, building lunch cupboards and medicine cabinets, etc.

NEW INSTALLATIONS

In addition to the above repairs, the following new installations were approved in order to give all schools the benefit, as far as possible, of equal facilities:

Sinks:

Sinks had previously been installed as an experiment in both rooms at No. VI School, with cupboards below for storage. During the summer of 1952 the same type of sink was installed in each of the other classrooms in the Area not so equipped.

Draught Boards:

In a similar manner, draught boards had been installed previously in some of the windows of the Junior Room at No. I School. These were set into the sash at an angle to force draughts from open window up towards the ceiling, and were made of plate glass to allow the maximum of light to enter. During the summer of 1952, three or four windows of all other classrooms in the Area were similarly equipped with plate glass draught boards.

Flag Pole:

A flag pole was erected on the property at No. II school so that their flag can be flown on special holidays.

Furnace:

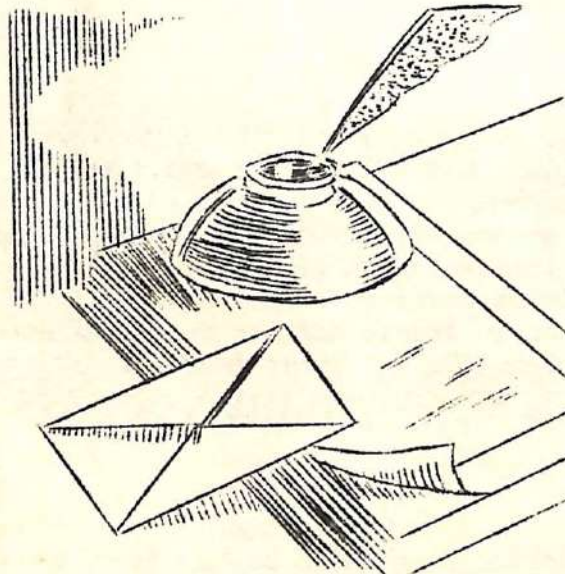
After several major repairs to the furnace in No. X School the previous winter, the Board decided to purchase a new furnace before the cold weather set in this fall. Arrangements were accordingly concluded for the installation of a new Duo-therm oil-burning furnace, complete with one fan and with oil tank for \$312.50.

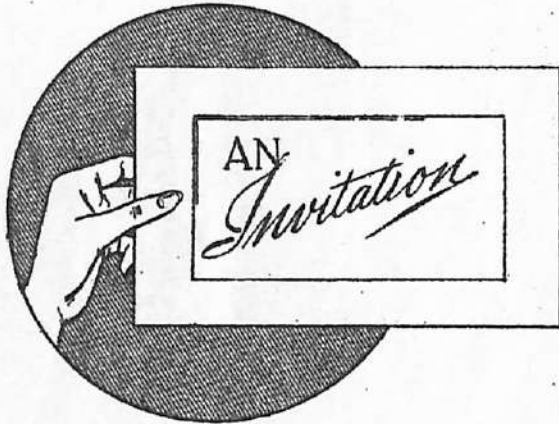
Projector:

More and more attention in recent years has been centered on the value of teaching through "audio-visual" aids -- radio, phonograph records, moving pictures, still pictures. With the help of the two Home & School Associations, and the pupils themselves in some schools, the Board purchased a 300-watt projector for use with film strip or 2" slide transparencies. Total price, including projector, screen, and carrying case, was \$124.00. The teachers have worked out a system whereby each has the use of the projector for a specified period of time, and it is available to Home & School Associations for their meetings if they wish to make use of it.

Scrubber & Polisher:

In order to improve the condition of the floors, and thus the looks of the various classrooms, the Board purchased an electrically operated scrubber and polisher for \$230.00. This included two brushes, one for scrubbing, and the other for buffing the waxed floor. This was intended for the use of all schools in the Area, thorough cleaning of the floors and waxing to be done during term vacations, and additional buffing whenever required.





The Board of SANDWICH SOUTH hold their regular monthly meetings on the third Thursday evening of every month and extend a cordial invitation to anyone who wishes to attend

Meetings are usually held in one of the Schools, and the Secretary or any of the Members will be glad to let you know where the current meeting is to be.

You are also invited to read the published Minutes of each meeting in the next issue of the Essex Free Press.

The teaching staff also hold meetings one afternoon a month in School No. VI. At these meetings they receive instruction in the art program from Mrs. Shearer, the Director of Art for the Area.

Each year the Music Supervisor, Miss Agnes Hartley, enters pupils from the Area in the Windsor Music Festival and the results obtained by pupils from SANDWICH SOUTH have been most gratifying. A silver cup for the best choir and one each for girls' solo and boys' solo work are awarded each year in the Area.

AN ACKNOWLEDGEMENT

The Board wishes to thank the inspectors, teaching staff, caretakers, and handymen, as well as all others who co-operated so willingly with the Board and the Secretary during the past year.

Member

Essex County Trustees and Ratepayers Association
Ontario School Trustees and Ratepayers Association